

Minutes of Meeting

DATE: 21st November 2023



SHREWSBURY
BUSINESS CHAMBER

RE: 120th ANNUAL GENERAL MEETING

Darwin Centre Management Suite

| Item | Description | Action |
|------|---|--------|
| | PRESENT: Kevin Lockwood (Chairman), Donna Lucas, Graham Mills, Shirley Davies (Treasurer), Helen Ball, Keith Winter. | |
| | APOLOGIES : Jenny Osborne (Vice-Chairman), Niamh Kelly Matt Potts, Ed Glover, Charles Howell. | |
| 1. | <u>Minutes of 119th Annual General Meeting</u> The Minutes of the previous AGM were read and agreed to be a true record. Proposed by Shirley Davies and seconded by Graham Mills. | |
| 2. | <u>Matters Arising</u> No matters arising. | |
| 3. | <u>Chairman's comments</u> KL thanked the attendees. Expressed his thanks to the current Exec board. | |
| 4. | <u>Treasurer's Report</u> The Treasurer, Shirley Davies spoke about the Accounts which had been prepared by James Holyoak & Parker. SD talked through the accounts stating that the year ended with a figure of £9722 in the bank including a members increase of £1200. Generally, the accounts are in good shape. GM also commented that the Chamber is a not-for-profit organisation. Comments noted. | |
| 5. | <u>Adoption of Accounts</u> The Accounts were adopted, along with the proposed continuation of the accountants James, Holyoak & Parker - proposed by Graham mills and seconded by Kevin Lockwood. All in favour. The Treasurer will sign off the accounts at the next Exec Meeting. | |
| 6. | <u>Election of Officers</u> The Executive Committee were circulated prior to the meeting and the election of executive committee member and subgroups were agreed – DL has requested more people on the Events Committee – proposed by Graham Mills and seconded by Donna Lucas. | |
| 7. | <u>Any other Business</u> KL has sent notes with social media stats – Lauren is doing a great job working with the team. GM suggested that these stats are looked at quarterly at Exec Meeting. KL talked about the importance of PR; this needs to be covered – will be picked up at next Exec Meeting. KL discussed what a better position the Chamber is now in – better than before COVID. KL closed the meeting and thanked everyone for attending. | |

Signed
(Chairman)

Dated: